

## **Individual competency assessment (IKV)**

If you do not meet the formal admission requirements, you can apply for admission with special permission based on an individual competency assessment (IKV).

### **What is an individual competency assessment (IKV)?**

An IKV is an individual assessment of your competencies, if you apply for admission on a different basis than the formal admission requirements. KEA assesses whether your background, qualifications and competencies correspond to the formal admission requirements.

### **Who is eligible to apply for an individual competency assessment (IKV)?**

You are eligible to apply for admission with special permission based on an IKV if you do not meet the formal entry requirements for admission to an Academic Profession Degree, a Professional Bachelor or a Top-Up bachelor at KEA.

You must document that your competencies correspond to the formal admission requirements for the study programme in question and you must document that you meet the specific admission requirements.

We will not assess your IKV application until we have received your application for admission.

### **KEA will assess whether:**

1. **Your overall professional qualifications (competencies) corresponds to the formal admission requirements, and whether**
2. **You having these competencies are considered capable of completing the education**

### **How to apply for IKV:**

1. When applying for admission, please remember to tick the box – “I am applying for admission with special permission”. You find this box on the application form.
2. As enclosure to your application for admission, you must fill in and enclose the **IKV-application form** and enclose documentation for stated activities.

If you apply for admission to more than one study programme at KEA, you must apply for IKV and enclose documentation for each application.

### **Please note:**

It is your responsibility to collect and enclose relevant documentation for the competencies you want assessed. It is only the received documentation that KEA will include in the assessment.

### **IKV application deadlines:**

- **Summer intake: March 15 at 12.00 noon**
- **Winter intake: October 15 at 12.00 noon**

The outcome of an IKV is either positive or negative.

**Positive reply:**

If you get a positive outcome of the individual competency assessment (IKV), it only applies for the study programme in question and only at the educational institution in question (e.g. a specific study at KEA).

A positive assessment means that your application will be included on the same terms as applicants meeting the admission requirements. A positive assessment is not a guarantee for admission.

The assessment only applies for this intake.

**Negative reply:**

KEA's professional assessment of your competencies is final and cannot be appealed against.