

## **Individual competency assessment (IKV)**

(In Danish "individuel kompetencevurdering" - IKV)

If you do not meet the formal admission requirements, you can apply for admission with special permission based on an individual competency assessment (IKV).

### **What is an individual competency assessment (IKV)?**

An IKV is an individual assessment of your competencies. You need an IKV if you're applying for admission on a different basis than the formal admission requirements. KEA will assess whether your background, qualifications and competencies correspond to fulfillment of the formal admission requirements.

### **Who is eligible to apply for an individual competency assessment (IKV)?**

You are eligible to apply for admission with special permission based on an IKV if you do not meet the formal entry requirements for admission to an Academy Profession Degree, a Professional Bachelor's Degree or a Top-Up Bachelor's Degree programme at KEA.

You must document that your competencies correspond to fulfillment of the formal admission requirements for the programme in question and you must document that you meet the specific admission requirements.

We will not assess your IKV application until we have received your application for admission.

### **KEA will assess whether:**

- 1. - your overall professional qualifications (competencies) correspond to the formal admission requirements, and whether**
- 2. - these competencies enable you to complete the education.**

### **How to apply for an IKV:**

1. When applying for admission, please remember to tick the box – "I am applying for admission with special permission". You'll find this box on the application form.
2. Fill in and attach the [IKV application form](#) to your application for admission together with your documentation for the stated activities.

If you apply for admission to more than one programme at KEA, you must apply for IKV and attach documentation for each application separately.

### **Note:**

It is your responsibility to collect and attach relevant documentation for the competencies you want assessed. In our assessment, KEA will only include competencies that you have documented.

**IKV application deadlines:**

- **Summer intake: March 15 at 12.00 noon CET**
- **Winter intake: October 15 at 12.00 noon CET**

The outcome of an IKV is either positive or negative.

**Positive reply:**

If you get a positive outcome of the individual competency assessment (IKV), this only applies to the programme in question and only at the educational institution in question (e.g. a specific study at KEA).

A positive outcome of the assessment means that your application will be included on the same terms as applications meeting the formal admission requirements. A positive outcome of the assessment is not a guarantee for admission.

The assessment only applies for the current intake.

**Negative reply:**

KEA's professional assessment of your competencies is final and cannot be appealed.