

## DISSERTATION REPORT

General guidance for the for the 7th semester dissertation report  
**For the specialist Advisor and the Examiner**



### 1. The Dissertation report

The aim of the 7th semester dissertation report is that the students get in-depth knowledge of a clearly defined topic and strengthen their ability to communicate complicated professional issues in clear and concise writing in a user-friendly form.

The report shall be prepared as an individual assignment and must contain an independent investigation of an issue relevant to the construction industry. The analytical work should include in-depth studies relevant for the chosen topic. The report must include a discussion of the chosen method of investigation and the chosen theory and should draw conclusions that relate to the issues addressed and the material under investigation.

The report does not need to contain empirical studies (e.g. data from field work, interviews or case studies).

The length of the report is 30 standard pages (exclusive reference/bibliography and appendices). A standard page is defined as approx. 2.400 characters incl. characters and spaces.

The report shall be handed in at a fixed date and assessed without defense.

### 2. The topic

The report must contain an independent investigation of an issue relevant to the construction industry – preferably within the chosen elective. The report can e.g. be written in collaboration with the host company of the internship. The topic of the dissertation report can also profitably be related to the Bachelor project.

### 3. Allocation of specialist Advisors

Having chosen a specialist Advisor, the student hands over this document and the report proposal to him/her, thereby informing him/her of the topic chosen, the payment and time involved.

The specialist Advisor is paid for a total of 10 working hours at the Danish Confederation of Professional Associations' (AC's) state hourly rate, plus holiday pay. The payment is made by the advisor through [www.sdbf.dk](http://www.sdbf.dk), so that no confidential information passes through the hands of the student.

The specialist advisor is allotted, 5 working hours for meetings and consultancy. A further 3 working hours are allotted for reading the report and writing a short note (1/2 A4 sheet) on the completed report. Finally, further 2 working hour is allotted for acting as one of the examiners in the assessment.

The student shall inform Copenhagen School of Design and Technology no later than **the first Friday in the semester at 14:00 o'clock** of the final choice of specialist advisor. The supervisor's approval of the choice is required. If the specialist advisor was proposed by the supervisor, the student informs the latter if the specialist advisor has accepted.

### 4. Assessment

Advisor and Examiner will receive a link to Wiseflow and thereby gain access to the Dissertation report and other relevant documents.

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The Examiner will contact the Advisor and a meeting can be arranged for discussion of the Dissertation report and grade. The meeting can take place by phone, Teams or as a personal meeting.

Examiner and Advisor can fill in a note form for each student, so that they have a common starting point for the meeting.

After Advisor and Examiner have agreed on the grade, both have to note the grade in Wiseflow.

Advisor and Examiner have to prepare a joint official feedback to the student, which the Examiner gives to the student.